



*All Saints' (CE) Primary School
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Cumbria
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Headteacher: Mrs Nicola Smallwood

26th May 2023

Dear Parents/Carers

SCHOOL HUB Meal ordering System (was Lunch Shop)

All Saints' CE Primary School is scheduled to switch over from Lunch Shop to **SCHOOL HUB** from 1.00pm on Tuesday, 6th June (Lunch Shop will be temporarily unavailable after this time), with a view to using School Hub in school on Wednesday, 7th June. All data will be migrated across including wallets, any pre-orders for meals and bookings for items.

During the evening of Tuesday, 6th June please log into Lunch Shop as you normally would with your existing log in details. You will be redirected to the School Hub website for you to save on your phones/computers etc.

You may be required to change your password for extra security. Please hit the 'forgot password' button on the School Hub log in page, however this does require you to have an email address within Lunch Shop/School Hub. Therefore, **during half-term, please can I ask everyone to log in to their Lunch Shop account and ensure that you have a valid email address entered – this needs to be done before any data is imported to the new system.**

If you require assistance logging in please contact Orian on 01228 404714/822179 or email schoolhubsupport@orian.co.uk. After half-term you may also contact the School Office for assistance.

A School Hub Parent User Guide is included with this letter. **PLEASE NOTE: The cut-off time for ordering meals at All Saints' is 9.00am each day and not 9.30am** (page 4 of the user guide).

Yours sincerely

Geri Nicholson
Admin Assistant